



Recommendation Form Employer

Masters Degree in Organizational Leadership

Name of Applicant _____
Job Title/Position _____
Address _____
Phone _____ Email _____

Recommender

Applicants to the above mentioned programme are required to submit letters of recommendation. This recommendation form is to be completed and returned in a sealed envelope to the admissions office whose address appears below or emailed directly to admissions@negst.edu

Name _____
Title/Position _____
Organization/Institution _____
Telephone _____ Email _____

May we contact you if we have additional questions? Yes No

Write as fully as you can about the candidate. We are looking for applicants with strong intellectual capacity and sufficient preparation to successfully complete the school's program.

1. How long have you known the applicant and in what capacity?
2. What do you consider the applicant's strengths?
3. What do you consider the applicant's weaknesses?
4. Describe an activity or program in which the applicant has been involved that displays his/her leadership ability or potential.

5. What do you feel would be the applicant's greatest difficulty in an intensive graduate school program? Does the applicant need any additional preparation?

Rate the applicant in the areas indicated below.

| | Unable to Comment | Marginal (Lower 50%) | Average (Top 50%) | Good (Top 25%) | Excellent (Top 10%) | Superior (Top 3%) | Equal to the Best |
|--|-------------------|----------------------|-------------------|----------------|---------------------|-------------------|-------------------|
| Intellectual ability | | | | | | | |
| Analytical frame of mind | | | | | | | |
| Problem-solving skills | | | | | | | |
| Time management skills | | | | | | | |
| Quality of oral expression | | | | | | | |
| Quality of written expression | | | | | | | |
| Motivation and initiative | | | | | | | |
| Leadership | | | | | | | |
| Organization | | | | | | | |
| Sense of Humor | | | | | | | |
| Emotional maturity | | | | | | | |
| Ability to work with others | | | | | | | |
| Professional integrity | | | | | | | |
| Research ability | | | | | | | |
| Potential as a leader in an organization | | | | | | | |

6. Please check one of the following: I strongly recommend recommend do not recommend the applicant.

7. How does your organization plan to support the candidate during her/his pursuit of the Masters Degree in Organizational Leadership? (Check any that apply)

- letter of endorsement from senior management
- reduction in work schedule
- redistribution of elements of job description
- tuition reimbursement upon successful completion
- make available organization's IT capacity
- give leave with full pay during student's residency weeks
- Other _____

8. Please make any additional comments about the applicant's potential or personal qualities which you feel would be helpful for the admissions committee.

Signature _____ Date _____
Day/Month/Year

Nairobi Evangelical Graduate School of Theology

P.O. Box 24686
 Nairobi, Kenya
 Tel: 254-2-882104/5, 882038
 Fax: 254-2-992906